

BAFTA ALBERT SUSTAINABLE PRODUCTION GUIDE

Facilities Department

Every department in our industry has a part to play in the journey toward a low-carbon future. The Facilities Department is no exception. From power management to unit setup, the way facilities teams plan and maintain the core services that keep a production running can make a real impact on creating more efficient, and more sustainable sets.

This guide includes general considerations as well as a checklist your department can use to create its own action plan that will help the production achieve BAFTA Albert certification.

General Considerations

General Considerations for ALL Departments
Start early. The sooner you plan for sustainability, the bigger your impact. Build it into your production from day one, so it's not an afterthought, but the foundation.
Understand your impact. If you want to reduce your environmental impact, you have to know what it is. Encourage your productions to use albert's toolkit to help you track emissions and decarbonise.
Prioritise your actions based on the findings. Where possible, ensure you're taking action on the largest areas of your environmental impact.
Define and communicate your intentions. Once you've got a plan, make sure to share it so everyone has every opportunity to know and join in.
Default to digital paperwork ; print only if requested.
Source locally to minimise transport emissions.
Eliminate single-use items wherever reusable alternatives exist.
Use recycled, certified sustainable, or biodegradable materials.
Engage with your suppliers by sharing your sustainability goals and choosing suppliers with sustainability credentials, or by using the BAFTA albert Suppliers Directory.
Ensure recycling bins are available and labelled clearly.
Turn off unused appliances, lighting, and electronics.
Promote sustainable practices in briefings and meetings.
Attend BAFTA albert sustainability training and workshops.
Reduce the materials used. Reuse props, costumes, sets, etc. Recycle materials correctly to avoid landfill.

Facilities Department Sustainability Checklist

Each action below is tagged with the Certification Question code(s) it supports. This shows how day-to-day department activity feeds into the certification. The checklist itself isn't evidence, but working through it will help ensure you're supporting the production as a whole, in the right direction on its sustainability journey.

The actions correlate with Certification Question codes 1.2, 1.3, 1.5, 2.1, 2.2, 2.4 and 2.7.

Awareness & Engagement (1.5)

- ☐ Collect sustainability data to track waste management and fuel usage.

Pre-Production & Sourcing (1.2, 1.3 and 2.2)

- ☐ Communicate with other departments to accurately plan energy consumption.
- ☐ Liaise with crew members to help fulfil requests relating to the sharing of waste/fuel use figures.
- ☐ Identify periods of peak energy usage and plan for projected daily energy consumption.
- ☐ Install LED lighting and fit motion sensors.
- ☐ Add low-flow fittings to tap and flushes.
- ☐ Use 2-way or 3-way setups to reduce trailer requirements.

During Production (2.1, 2.2, 2.4 and 2.7)

- ☐ Commit to follow the clean energy hierarchy, prioritising reducing energy usage, and using available grid power first.
- ☐ Where temporary power is needed, commit to using renewable energy, batteries, hybrid solutions or HVO.
- ☐ Commit to using solar-powered or hybrid-powered trailers.
- ☐ Install monitoring equipment to track consumption data in trailers.
- ☐ Track fuel consumption and generator/battery usage.
- ☐ To help reduce a production's travel emissions, aim to provide electric car charging on set, or provide clear instructions to the closest charging point.
- ☐ Use appropriately sized tugs for transporting trailers where possible and take the most efficient routes available.
- ☐ Turn off unnecessary equipment in unoccupied trailers/overnight.
- ☐ Use local hire kit.
- ☐ Provide clearly labelled bins for general waste, recycling, etc, or refer productions to trust waste suppliers.
- ☐ Aim to implement a zero-plastic policy on site that productions can adhere to.

- ☐ If kit or furniture needs purchasing, look to source second hand.
- ☐ Set up a recycling hub on set for efficient waste segregation.
- ☐ Aim to provide water refill stations, encouraging everyone to use/bring reusable cups or bottles, or refer to a trusted supplier.
- ☐ Use environmentally friendly cleaning products.

End-of-use and Waste Management (2.7)

- ☐ Create a wrap schedule that allows enough time for proper waste disposal and redistribution of materials rather than rushing to landfill. Share this with your team to ensure everyone is onboard.
- ☐ Donate leftover consumables and materials to local charities, schools, productions etc.
- ☐ Store items for future production like heaters, high viz jackets, signage etc.
- ☐ Maintain clear waste zone during wrap to ensure correct waste separation.
- ☐ Repair broken items (chairs, heaters, lighting towers) to be used on future productions.
- ☐ Set a no-idling policy for pickups.
- ☐ Follow a no-trace principle, ensuring all elements of production have been removed, checking for micro-plastics, and restoring grass or nature that may have been harmed.
- ☐ Handle hazardous waste correctly ensuring it is disposed of in the correct manner.