

**NEXT GENERATION
TOOLKIT
INFORMATION PACK**

LAST UPDATED: JUNE 5 2026



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Introduction & Context

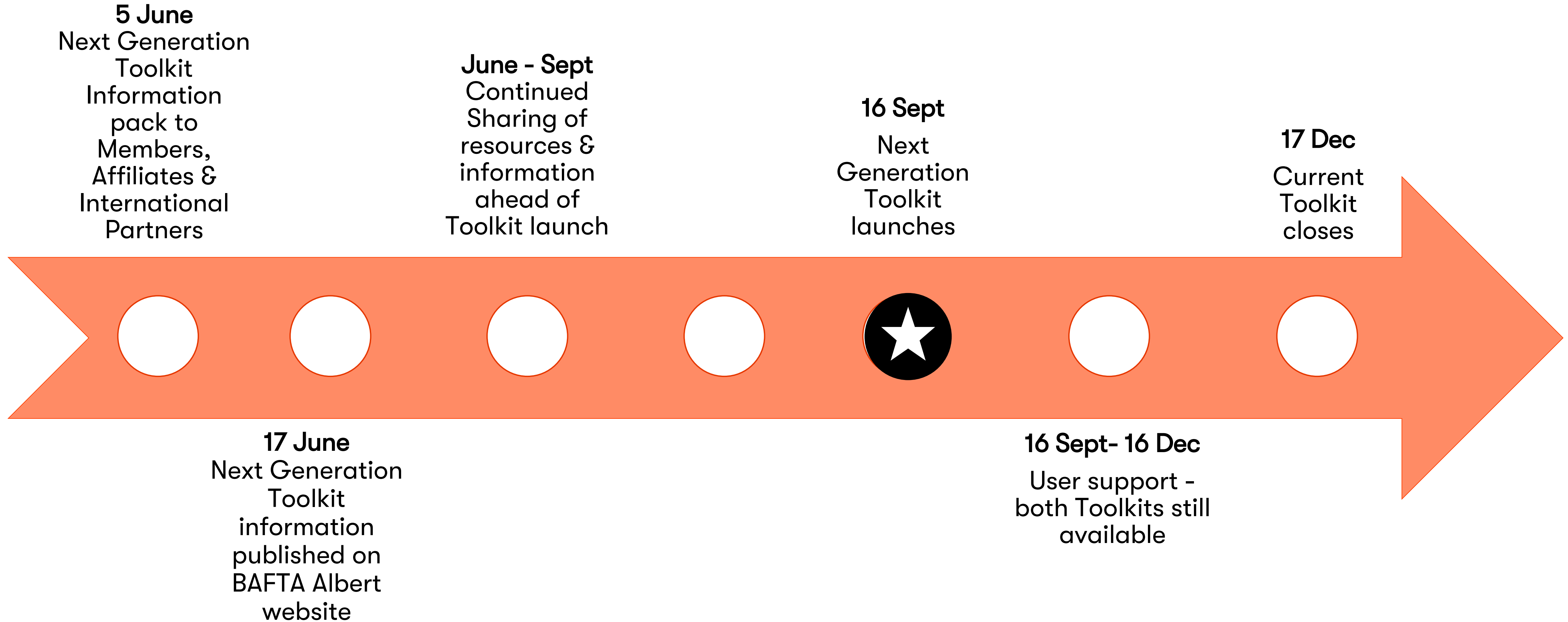
PURPOSE OF THIS INFORMATION PACK

Helping you plan and make workflow changes, with resources now available to:

- **Understand and communicate** the dates and next steps to prepare for the launch of the Next Generation Toolkit (16th September 2026) and the shut-down of the current Toolkit (17th December 2026).
- **Explain the purpose of the Carbon Footprint Data Tracker** and how to use it.
- **Enable you to start to collect quality data in the Carbon Footprint Data Tracker** that can be uploaded in the carbon calculator from the Next Generation Toolkit launch (16th September 2026) onwards – instantly calculating your production's emissions.
- **Understand what has changed with the two new certification routes available in the Next Generation Toolkit**
- **Guide you in choosing** which Next Generation Toolkit certification route one is right for you.
- **Learn what has changed in the new certification criteria** and the evidence required to pass with confidence.
- **Determine which Toolkit you should use after the Next Generation Toolkit launches on 16th September 2026** and ensure you are prepared for when the **current Toolkit closes on 17th December 2026**.



TOOLKIT TRANSITION TIMELINE



GOALS OF THE NEXT GENERATION TOOLKIT

NEXT LEVEL IMPACT

OUR COMMITMENT

Strengthen our toolkit to deliver real decarbonisation impact

Ensure action is measurable and achievable

Support the industry to move together, at pace

OUR MISSION

Impact & Integrity

DRIVE IMPACT

A new points system focuses on what matters most - helping you plan and take action that reduces emissions and delivers tangible outcomes

Trust & Credibility

MAKE CERTIFICATION A BADGE OF HONOUR

Stronger standards to recognise genuine leadership and real outcomes, building and inspiring confidence in the industry

Accelerate Change

FORWARD LOOKING COLLABORATION

Enabling data-driven learning at every level to raise the bar over time to shift emissions



OVERVIEW OF NEXT GENERATION TOOLKIT ELEMENTS: **ACT, MEASURE & CELEBRATE SUSTAINABLE PRODUCTION**

Carbon Calculator

GHG Protocol-aligned to calculate your production emissions in Scope 1, 2, and 3

Carbon footprint data tracker for data collection & bulk upload
Reporting dashboards

Sustainable Production Guide

Checklists and templates to help you plan, implement, and pass the new certification.

Departmental guidance & checklists
Templates
Resources

Certification

Revamped criteria with weighted scoring and two routes to achieve it

New Certified & Committed Routes
Access new BAFTA Albert Certification marks



02

**Carbon
Footprint
Data Tracker**

CARBON FOOTPRINT DATA TRACKER

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Purpose of the Data Tracker

Addressing Data Entry Inefficiencies

The Carbon Footprint Data Tracker reduces manual, line-by-line data entry from disconnected sources, cutting errors and reducing workload.

Collaborative Offline Data Collection

Multiple team members can contribute data to one shared excel file at their own pace, or separate files specific to their department.

Streamlined Upload Process

A single bulk upload of emissions data reduces submission time from hours to minutes, removing duplicate efforts in data entry and improving auditability.



INPUTTING DATA

Start from scratch

Input emissions data one by one using the data entry forms as you would on today's Toolkit.

Click on Air Travel, enter Origin and destination, number of passengers and class of travel, click 'Save'.

Import from a previous production

Copy emissions categories and/or data from another production you have access to.

Select a similar production that was previously completed, Click 'import', data is copied over. Great for returning productions.

Bulk Upload using the Data Tracker

Emissions data that has been recorded in the Carbon Footprint Data Tracker in Excel can be uploaded directly into the Toolkit using the Bulk Upload Manager.

You can start collecting data today and upload into the Next Generation Toolkit when it launches on 16th September 2026.



DATA TRACKER: TOP TIPS

Edge Cases & Error Handling

We have built the Calculator and the Data Tracker to be robust, but it's impossible to account for every potential scenario, so things can still go wrong.

Uploading with invalid data entries

The Data Tracker itself has data validation formulas and the homepage will tell you if you have rows of data that are incomplete, so check before you upload.

Just in case it's our fault...

In the case of a technical issue related to server downtime, API failures or a bug on our end, you won't need to manually retry.

H2

CARBON FOOTPRINT DATA TRACKER Homepage					
<i>Data Tracker Status: Please Begin Entering Data</i>					
Emission Category	Activity Group	Emission Activity	Rows Entered	Rows Ready For Upload	Incomplete Rows
	Air Travel	Commercial Flights: Distance	0	0	0
		Commercial Flights: Spend	0	0	0
		Excess Baggage	0	0	0

L3

CARBON FOOTPRINT DATA TRACKER Homepage					
<i>Tracker Not Ready for Upload</i>					
Emission Category	Activity Group	Emission Activity	Rows Entered	Rows Ready For Upload	Incomplete Rows
	Air Travel	Commercial Flights: Distance	1	0	1
		Commercial Flights: Spend	0	0	0
		Excess Baggage	0	0	0

H2

CARBON FOOTPRINT DATA TRACKER Homepage					
<i>Tracker Ready for Upload</i>					
Emission Category	Activity Group	Emission Activity	Rows Entered	Rows Ready For Upload	Incomplete Rows
	Air Travel	Commercial Flights: Distance	1	1	0
		Commercial Flights: Spend	0	0	0
		Excess Baggage	0	0	0

DATA TRACKER: TOP TIPS & FEEDBACK

Using the Data Tracker doesn't lock you out of other methods of data entry

If you do use it for some or all of your footprint data entry, you can still edit, delete or add new data directly on the Next Generation Toolkit carbon calculator.

The Data Tracker may not work best for all production teams

Smaller productions and teams with manageable datasets or well-established carbon accounting workflows may prefer to enter data manually.

Upload process is additive only, and all data entries must be valid

Every new upload will add new data, so it's best to start with a fresh file each time. If any of your entries are incomplete or invalid, the whole file will be rejected when you upload.

"I like that you can copy large amounts of data from external spreadsheets - I used company Trainline booking report to enter public transport section - 69 trains entered in minutes which would have taken hours on the old calculator. As it's Excel you can copy info from sheet to sheet which saves time."

Production Manager,
Factual Entertainment

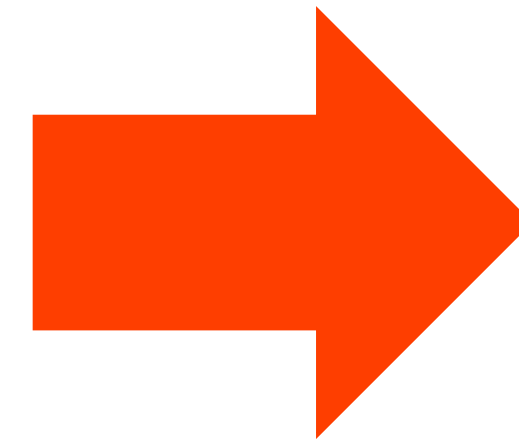
"We already have templates and documents where all information is logged and in a clear format. Inputting this directly into the Albert Calculator seems more straightforward than filling out an additional data tracker."

Production Secretary,
Continuous Drama

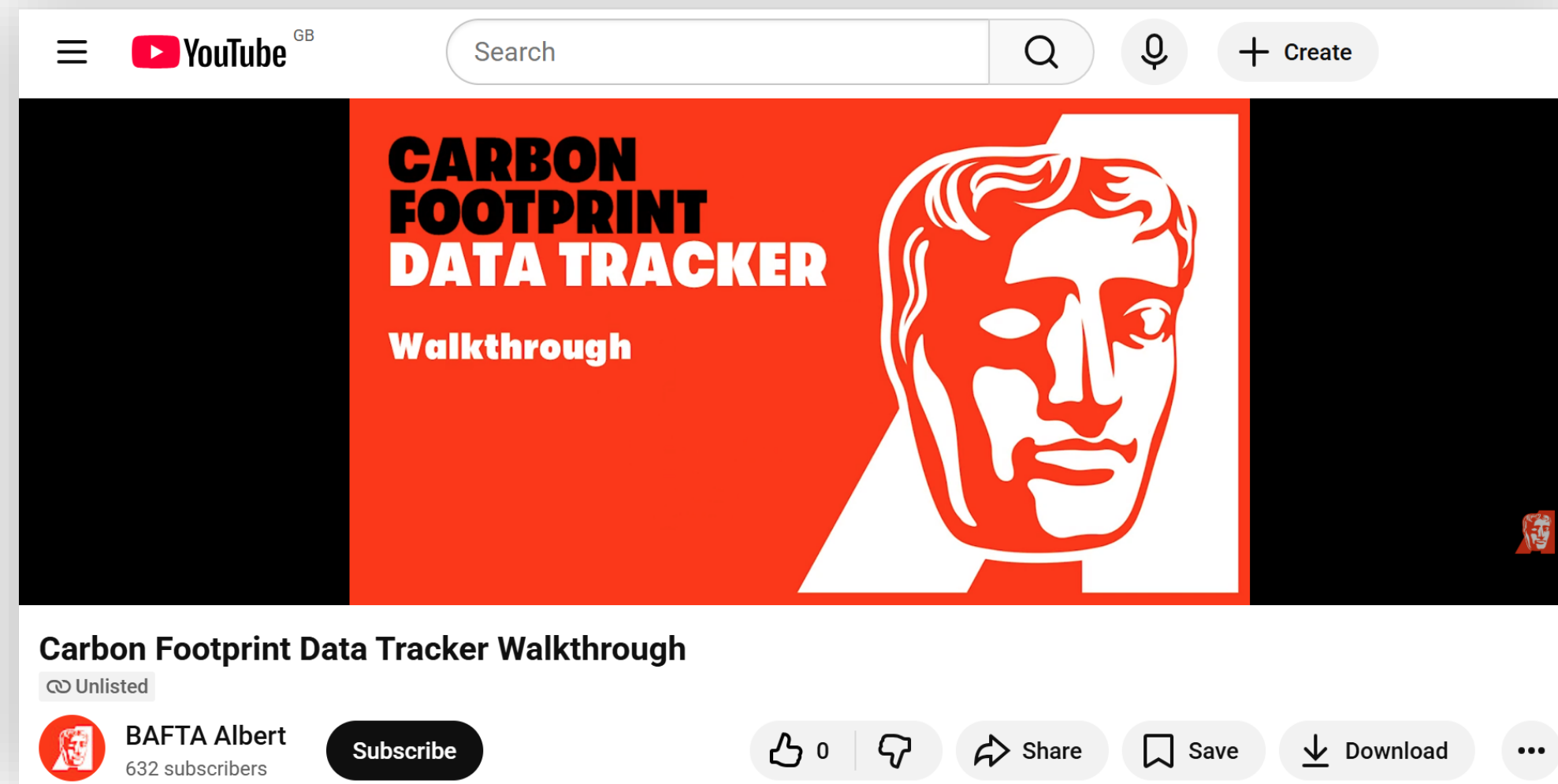


The Data Tracker

Access Here



User Support



Where to go to get support using the Data Tracker:

1. [How To Guide & Read First Guidance in the Excel](#)
2. [Walkthrough Video](#)
3. [FAQs](#)
4. alberttoolkit@bafta.org



03

**Sustainable
Production
Guide**

SUSTAINABLE PRODUCTION GUIDE

Carbon Calculator

GHG Protocol-aligned to calculate your production emissions in Scope 1, 2, and 3

Carbon footprint data tracker for data collection & bulk upload
Reporting dashboards

Sustainable Production Guide

Checklists and templates to help you plan, implement, and pass the new certification.

Departmental guidance & checklists
Templates
Resources

Certification

Revamped criteria with weighted scoring and two routes to achieve it

New Certified & Committed Routes
Access new BAFTA Albert Certification marks

To note: The current Toolkit's Carbon Action Plan will no longer be in use in the Next Generation Toolkit.

It has been replaced by two separate tools:

1. The Sustainable Production Guide (SPG) - Which can be used for all of your sustainability planning and implementation.
2. The Certification Programme – Which celebrates and awards sustainable efforts.



INTRODUCING THE SUSTAINABLE PRODUCTION GUIDE

Resources to help you plan your decarbonisation efforts

You can use the Sustainable Production Guide to:

- Plan your sustainable activities and choices across all areas.
- Guide your decision-making processes throughout the entire production.

It stands alone from the certification process, although the guidance you find here will help when you do apply for certification.

Examples of what you'll find in the SPG:

- Departmental Advice / Checklists
- Biodiversity Guide
- Travel Guidance
- Climate / Sustainability On Screen Guidance

Life Cycle Analysis

A life cycle analysis (or LCA for short) outlines the full journey of a product, like a costume, for example. It takes into account everything from the materials it's made from, to how it's produced, transported, used, and eventually thrown away or recycled.

Why is this useful?

Because it helps us see the real environmental impact of the things we work with, on the surface. Something that looks "eco-friendly" might have a big carbon footprint, while a less obvious choice might be the greener option overall.

Understanding this bigger picture helps us make smarter, more sustainable decisions to think beyond just cost or convenience and consider what's best for the planet by choosing longer-lasting fabrics, reusing instead of buying new, or avoiding waste, to back up those choices with real insight.

Version: 1 | Costume Department Sustainability Guidance 2025

BAFTA ALBERT SUSTAINABLE PRODUCTION GUIDE

Costume Department

Every department in our industry has a part to play in the journey toward a low-carbon future. The Costume Department is no exception. From fabric choices to laundry practices, the way we design, source, and care for costumes can make a real impact.

This guide is here to help Costume Department teams take practical and creative steps to reduce their carbon footprint without compromising style or storytelling. Following the principles of a product's Life Cycle Analysis (LCA), our guidance has been split out starting from the sourcing of costumes, through to the end-of-life care.

General Considerations

General Considerations for ALL Departments
Start early. The sooner you plan for sustainability, the bigger your impact. Build it into your production from day one, so it's not an afterthought, but the foundation.
Understand your impact. If you want to reduce your environmental impact, you have to know what it is. Encourage your productions to use albert's toolkit to help you.
Prioritise your actions based on the findings. Where possible, ensure you're taking action on the largest areas of your environmental impact.
Define and communicate your intentions. Once you've got a plan, make sure everyone has every opportunity to know what it is.
Default to digital paperwork ; print only if requested.
Source locally to minimise transport emissions.
Eliminate single-use items wherever reusable alternatives exist.
Use recycled, certified sustainable, or biodegradable materials.
Engage with your suppliers by sharing your sustainability goals and choosing suppliers with sustainability credentials, or by using the BAFTA albert Suppliers Directory.
Ensure recycling bins are available and labelled clearly.
Turn off unused appliances, lighting, and electronics.
materials correctly to avoid
sustainability Guidance 2025

Costume Department Sustainability Checklist

Pre-Production & Sourcing

- Commit to sourcing pre-used garments before considering new purchases, helping to set a sustainable, pre-loved precedent
- For large costume departments, do a full inventory check before purchasing to see if anything can be reused or upcycled and reduce overbuying
- Prioritise renting or reusing costumes from other productions or professional costume houses.
- If costumes have to be bought, use second-hand first (think charity shops, Vinted, eBay, etc.) and avoid high-street and fast fashion
- Avoid using new animal products (e.g. fur, leather)
- Choose local manufacturing and sourcing to reduce transport emissions
- Ensure any new costume purchases meet recognised ethical and environmental standards, such as Fairtrade, Organic, or EU Ecolabel. Good on You is a great app you can use to check the sustainability credentials of clothing brands
- Avoid synthetic fabrics when designing costumes; choose natural or biodegradable materials
- Push suppliers for transparency about fair pay, environmental impact.
- Use eco-dyes, organic cotton, recycled fabrics, and haberdashery
- Source locally when filming away from base to reduce travel/excess baggage
- Invest in reusable supplies (shopping bags, hangers, calico garment bags)

Costume Care and Cleaning

- Minimise machine washing and drying. Use full loads only, cold washes and air dry where possible
- Avoid toxic dry cleaning (no PERC). We recommend using services that use PERC-free or green alternatives like Ozone treatment or GreenEarth
- Avoid over washing. Consider spiritizing instead of washing when appropriate. This will also help extend garment life
- Use microplastic filters or Guppyfriend bags in your washing machines for synthetics to reduce water pollution
- Use nontoxic, eco-friendly cleaning products
- Turn off unused appliances (irons, steamers, computers, lights) to save energy
- Use energy-efficient and water-efficient machines
- Refill detergent and cleaning containers to avoid packaging waste
- Invest in reusable garment/shoe bags for transport

Version: 1 | Costume Department Sustainability Guidance 2025



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4

**New
Certification:
Workflow &
Criteria**

CERTIFICATION

Carbon Calculator

GHG Protocol-aligned to calculate your production emissions in Scope 1, 2, and 3

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BAFTA ALBERT CERTIFICATION PROGRAMME

Which route is for you?

BAFTA Albert Certified

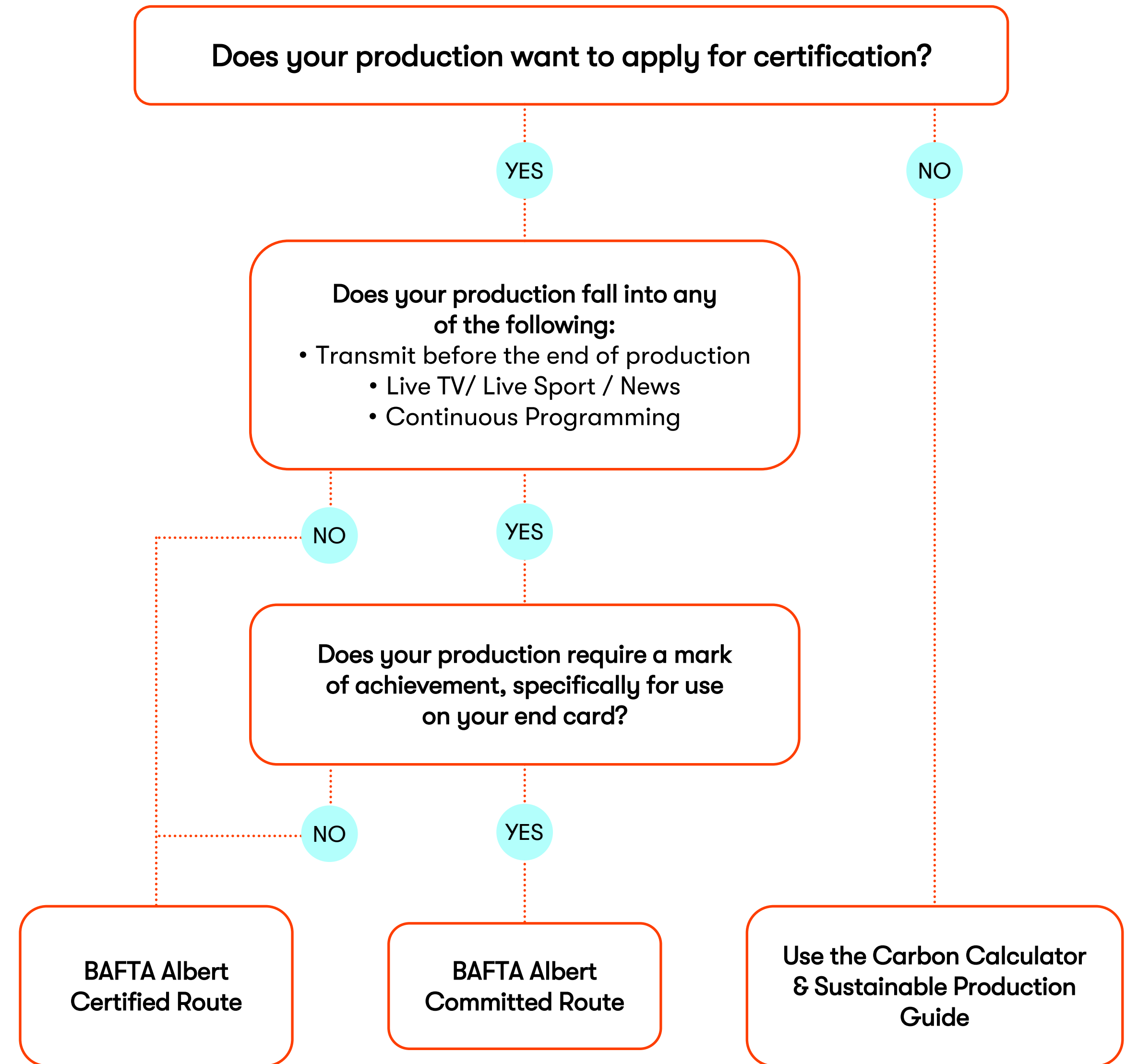
This is the standard route applied for by productions, close to or after wrap.

Productions apply for the Certified Route towards the end of production, answering questions and providing evidence of the sustainable actions that have taken place throughout.

BAFTA Albert Committed

This is an **exceptional** route created for TV productions that have a legitimate need for recognition before their transmission / broadcast date.

Eligible productions can apply as early as the first day of prep and submit evidence of processes, policies, and frameworks established in pre-production to support sustainable practices, throughout the production.



CERTIFIED CRITERIA



BAFTA ALBERT
CERTIFIED



CERTIFIED ROUTE PROCESS

This is the standard route applied for by productions, close to or after wrap.

Productions apply for the Certified Route towards the end of production, answering questions and providing evidence of the sustainable actions that have taken place throughout.

PRE-PRODUCTION

PRODUCTION

POST-PRODUCTION END

In Progress
Certification Familiarisation
 Access the certification EARLY to understand the requirements.

Throughout pre-production & production, use the certification questions to guide your planning and help you embed sustainable actions from the outset.

Remember to gather evidence as you go, so you can confidently support your claims when you submit your certification application.

For the best possible outcome, make use of all the tools available to you:

Carbon Calculator
 Measure your production's carbon footprint

Sustainable Production Guide
 Access resources, checklists & practical guidance to help you reduce emissions across your production.

Submit no earlier than 1 month before the end of Production phase

3 DAYS

Certification Application Submission
 Answer questionnaire to inform us on the actions taken

Assessing Actions
 Questionnaire assessment and evidence selection

10 DAYS

Evidence Required
 Evidence uploaded and submitted to support claims

Assessing Evidence
 Evidence assessed and scores finalised

Discretionary Single Feedback Loop
 (May impact timing)

Application Outcome Decided - End of Process
 Successful applications will result in the issuance of the BAFTA Albert Certified Mark

- = Actions for Applicant
- = Actions for BAFTA Albert



CERTIFIED CRITERIA

Breakdown



[Click here to find the Certified Route Criteria](#)

Sections	No: Q's	% of Overall Score	Other Notes
Sustainability Leadership Budget, Policy, Processes, Innovation Training Communication	5	40%	
Environmental Impact Actions Temporary Power Buildings Energy Travel & Transport Accommodation Materials Waste Catering Biodiversity	9	55%	<ul style="list-style-type: none"> • 'Does not apply' option is available on 8 of these questions, but will require a solid justification why. • Score will adjust so there is no penalty. • Waste is the only one we do not have this option for.
Contribution to a Sustainable Future	1	5%	
Climate / Sustainability On Screen	6	0%	Non scoring but productions MUST answer questions.
	21	100 %	

Evidence Note

- Assessors will request evidence across all sections that is proportionate to the size and type of production.
- Evidence must reflect actions completed. (Productions will no longer be told early on which questions they must evidence).
- Teams should review the certification early to support planning to help you meet the standard across all areas.

Production Size / Focus

- Smaller productions focus on genuine evidence that reflects what you had in place and the actions you took.
- Larger productions will need to show more of your work, with evidence that matches your scale.

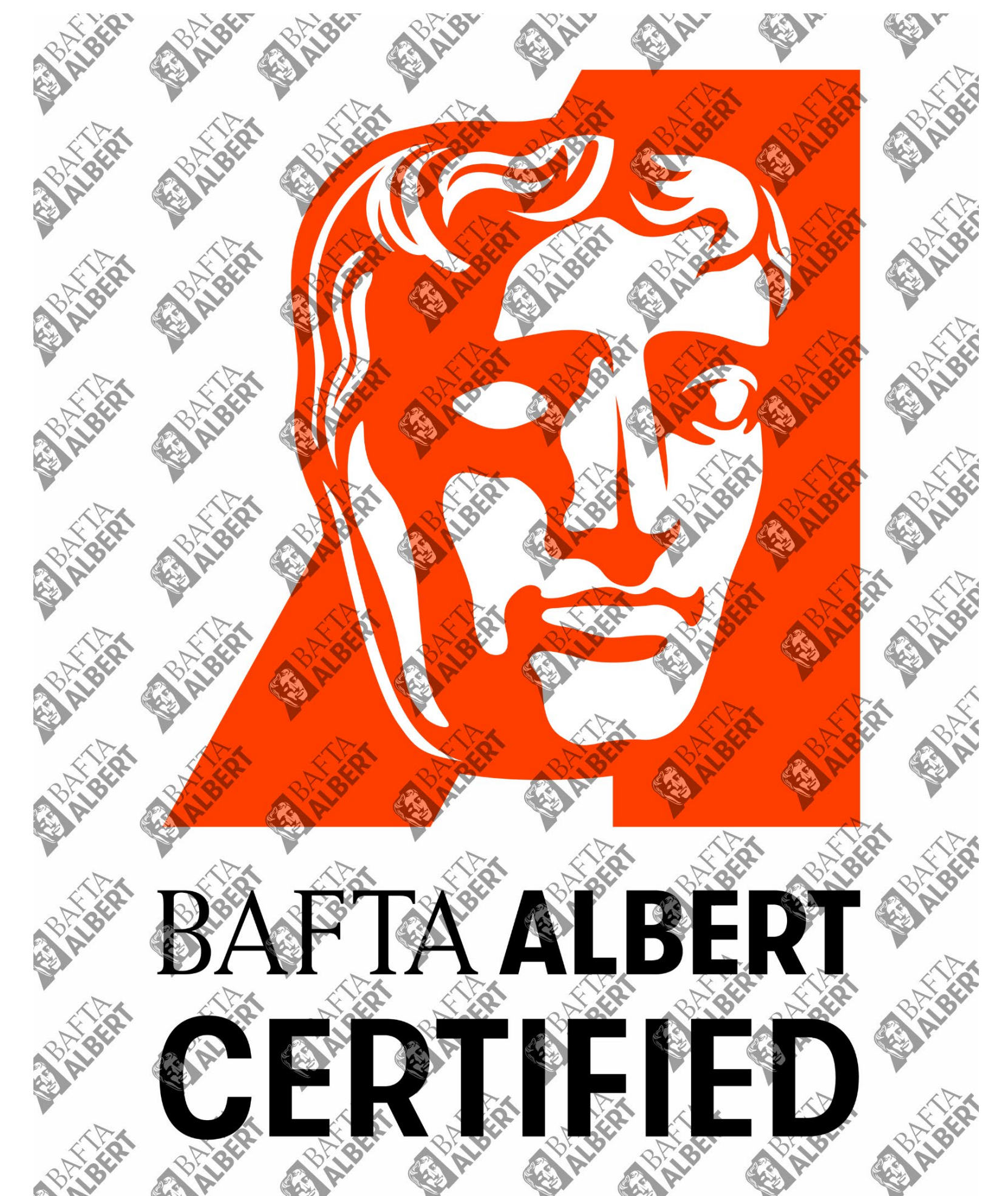
In all cases, the emphasis is on what matters
Intent | Actions | Impact



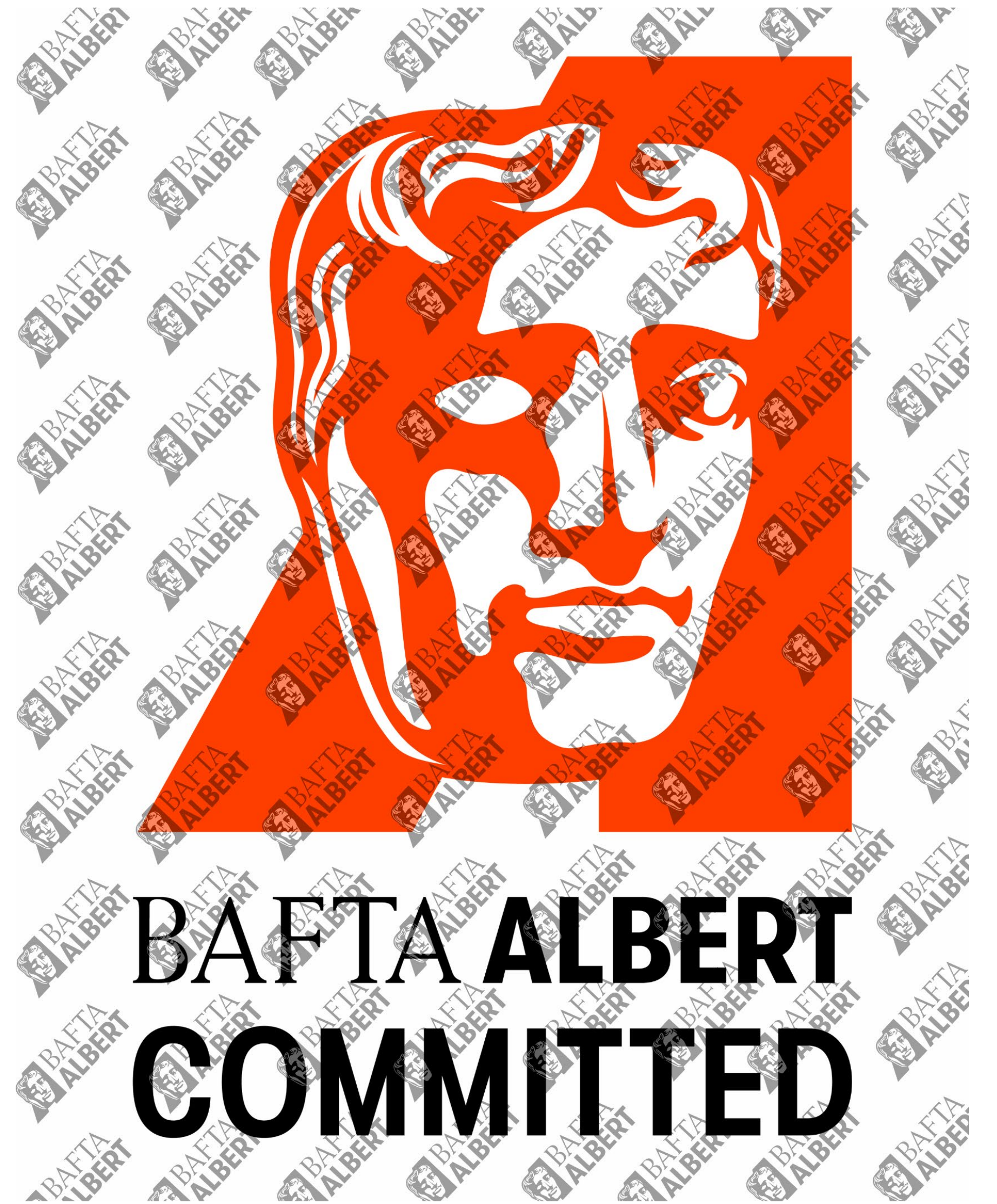
CERTIFIED CRITERIA

HOW TO ACHIEVE IT

- Overall Pass Mark of 55%
- Must score and be able to provide evidence in each section:
 - Sustainability Leadership
 - Environmental Impact Actions
 - Contribution to a Sustainable Future
- Climate / Sustainability On Screen Section is NOT scored but you must answer this section and provide evidence on request.



COMMITTED CRITERIA



COMMITTED ROUTE PROCESS

- **Committed is an exceptional route**
- **Created for TV productions that have a legitimate need for recognition before their transmission / broadcast date.**
- **It can be applied for any time from pre-production until before TX.**

Unlike the Certified Route, which evidences completed actions at the end of production, the committed Route enables productions to submit evidence of processes, policies, and frameworks established in pre-production to support sustainable practices. The criteria are adapted to reflect this earlier stage.

This is also supported by a **Committed Route Code of Practice** that must be signed by a senior member of the crew.

PRE-PRODUCTION

PRODUCTION

In Progress
Submit Access Request
 Inform us about why you wish to access the Committed Route and upload Code of Practice signed by Senior management

Throughout pre-production & production, use the certification questions to guide your planning and help you embed sustainable actions from the outset.

Remember to gather evidence as you go, so you can confidently support your claims when you submit your certification application.

For the best possible outcome, make use of all the tools available to you:

Carbon Calculator
 Measure your production's carbon footprint

Sustainable Production Guide
 Access resources, checklists & practical guidance to help you reduce emissions across your production.

Application can be submitted at ANY time before TX / broadcast date

2 DAYS

Certification Application Submission
 Answer questionnaire to inform us on the actions taken

Assessing Actions
 Questionnaire assessment and evidence selection

5 DAYS

Evidence Required
 Evidence uploaded and submitted to support claims

Assessing Evidence
 Evidence assessed and scores finalised

Discretionary Single Feedback Loop
 (May impact timing)

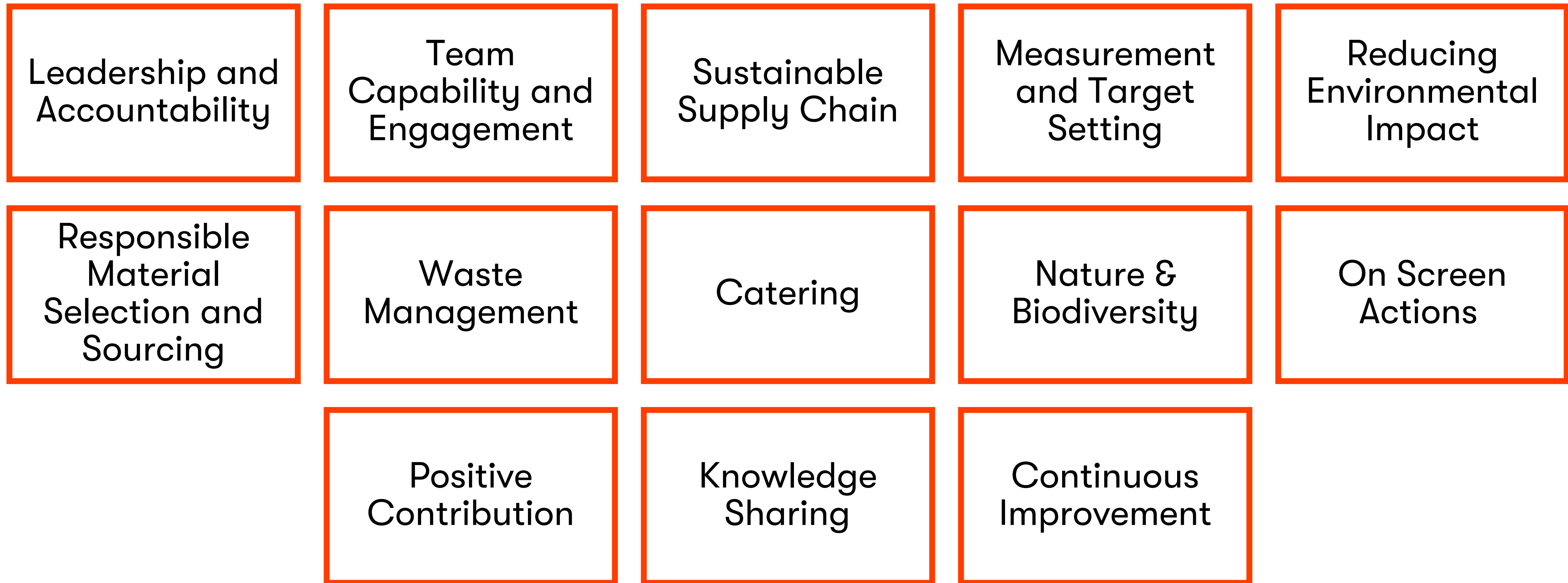
Application Outcome Decided - End of Process
 Successful applications will result in the issuance of the BAFTA Albert Certified Mark

- = Actions for Applicant
- = Actions for BAFTA Albert



BAFTA Albert Sustainable Production Code of Practice

This Code of Practice sets out the production’s commitment to sustainability best practice throughout all stages of production. By signing this Code, the production commits to upholding these principles in a way that is appropriate to its specific context and operational constraints.



As the senior representative of this production, I commit to upholding the above sustainability principles throughout all stages of production.

Signature.....Job Title.....Date.....



COMMITTED CRITERIA: Breakdown



Click here to find the Committed Route Criteria

Sections	No: Q's	% of Overall Score	Other Notes
Sustainability Leadership Budget, Policy, Processes, Innovation Training Messaging	2	40%	
Environmental Impact Actions Temporary Power Buildings Energy Travel & Transport Accommodation Materials Waste Catering Biodiversity	8	55%	<ul style="list-style-type: none"> •'Does not apply' option available on 8 of these questions, but will require a solid justification why. •Score will adjust so there is no penalty. •Waste is the only one we do not have this option for.
Contribution to a Sustainable Future	1	5%	
Climate / Sustainability On Screen	3	0%	Non scoring but productions MUST answer questions.
	14	100 %	

Evidence

- Smaller productions focus on genuine evidence that reflects what you are doing and what processes are in place to support sustainability.
- Larger productions will need to show more of your work, with evidence that matches your scale.
- In all cases, the emphasis is on what matters - showing your intent, the actions you're taking.



COMMITTED CRITERIA: **HOW TO ACHIEVE IT**







- **NEW Signed Sustainable Production Code of Practice**
- Overall Pass Mark of 55%
- Score and provide evidence across each section:
 - Sustainability Leadership
 - Environmental Impact Actions
 - Contribution to a Sustainable Future
- Climate / Sustainability On Screen Section is NOT scored but you must answer the questions to the best of your ability at time.



05

Sunsetting Guidance

CURRENT TOOLKIT OR NGT: HOW TO CHOOSE

Production Status / Scenario	Footprint Route	CAP Route	Mark Issued	Action Required / Notes
<p>Post-Production End BEFORE 16 September 2026 AND require the endboard logo for this first time AFTER this date.</p>	Continue as normal on Current Toolkit	Continue as normal on Current Toolkit		MUST be able to complete both Footprint & CAP by 01 December 2026 to avoid rejection.
<p>Post-Production End BEFORE 01 December 2026 AND seeking preapproval for endboard logo for TX BEFORE 15 September 2026 (e.g. Early TX, Live, Sports, News)</p>	Continue as normal on Current Toolkit	Continue as normal on Current Toolkit		MUST complete both Footprint & CAP by 01 December 2026 to avoid rejection.
<p>Post-Production End is AFTER 01 December 2026 AND seeking preapproval for endboard logo for TX BEFORE 15 Sept 2026 (e.g. Early TX, Live, Sports, News, Continuous Drama)</p>	Use NEW Carbon Footprint Data Tracker (bulk upload or manual entry into New Toolkit)	<p>Continue as normal on Current Toolkit if you need logo pre-approval - this logo may not be used on future episodes post 2026.</p> <p>Reapply for Committed Route to access the new Committed Mark in the Next Generation Toolkit for future episodes.</p>	<p></p> <p>Reapply on NGT</p> <p></p>	<p>Certification begins on Current Toolkit and moves to Next Generation Toolkit to access the new Committed Mark for future episodes post-2026.</p> <p>Pre-approved endboard logo only valid until 30 Dec, 2026.</p>
<p>Post-Production End AFTER 16 September 2026 AND require the endboard logo for this first time AFTER this date.</p>	Use NEW Data Collection Template or enter data manually in the New Toolkit	Progress along the new relevant BAFTA Albert Certified Route or Committed Route, if eligible.	<p> </p>	All certification steps are completed directly within the Next Generation Toolkit.



06

RESOURCES

RESOURCES: TO PREPARE YOU & YOUR TEAMS



1. Carbon Footprint Data Tracker

[Carbon Footprint Data Tracker](#)

['How-To' video guide & FAQs](#)



2. Preparing for the new certification

[Committed criteria overview](#)

[Certified criteria overview](#)



3. Which toolkit to use after 16th September?

[Sunseting Guidance](#)

[FAQs](#)



4. Template emails

[Template emails to inform and prepare your people](#)



Template Emails: Share & Prepare

To help you with your communications, we have created some template emails you can send covering the topics in this Information Pack.

You can adapt these templates to your tone of voice so you can confidently and correctly share the key messages.

1

Production Company & Production Teams

- Comprehensive change communication
- Key actions & guidance

2

Production Executives & Commissioning Teams

- High-level briefing
- Key dates & changes



OT

**What
Comes
Next?**

WHAT COMES NEXT?

17th June

- Industry wide access to the Carbon Footprint Data Tracker & resources on this date available at baftaalbert.org
- Prompts will appear on the current toolkit

16th September

- Next Generation Toolkit Launch
- Ongoing updates and guidance to come
- More user support and training coming soon!



**THANK
YOU**

Contact us:

alberttoolkit@bafta.org

